



## TOWN BOARD WORKSHOP AGENDA

March 30, 2020 – 2 PM

### PUBLIC PARTICIPANT DIAL IN NUMBER

Join online: <https://zoom.us/j/612524957>

Join by phone: 1-646-558-8656 Meeting ID: 612-524-957# (If asked to provide a Participant ID, press # again. No ID is necessary. Please go on MUTE once you join unless recognized to comment)

### PUBLIC COMMENT

#### DEBRIEFS & UPDATES

- DA Clegg appointed Building Inspectors and McCabe Coleman Ventosa & Patterson PLLC per his powers to delegate certain types of prosecutions
- EFC filing deadline on \$2.37m WIIA Grant for Water Storage Tank moved to September

### ACTION ITEMS

#### 1. Discussion of new policies and fiscal measures in response to COVID-19

- Weekly department head / staff meetings by teleconference and regular reporting to monitor revenue streams and operational impacts of COVID-19
- Spending freeze on budgeted and unbudgeted nonessential, non-COVID-19 expenses
- Hiring freeze on vacancies that may occur across all departments until further notice
- No authorization of overtime except in emergency circumstances until further notice
- New COVID-19 expense tracking for staff and volunteer hours, mileage, losses, supplies projects and materials

#### 2. Discussion of COVID-19 related projects. These projects are intended to help the Town stay solvent and protect employees amid the loss of tax revenue from the COVID-19 pandemic

- Secure drop box depository and policy for withdrawing payments/documents
- Evaluation of COVID-19 remote technical needs and services to support department functions (laptops, tablets, monitors, Zoom Communications, etc.)
- Evaluation of commercial software to facilitate virtual meetings and document sharing for Town Board, Planning Board, ZBA and Building Department
- Welcome window for walk up services and transactions including security enhancements and ADA accessible door

#### 3. Report on how the Project Resilience COVID-19 program is working and impacting Esopus residents and businesses.

#### 4. Potential executive session to discuss employee work histories and litigation matters

### ADJOURNMENT